

ANTWERP TOWNSHIP APPLICATION FOR SIGN PERMIT

PERMIT FEE: \$ _____

Name: _____

Address: _____

Phone Number: () _____ **Work Number:** () _____

Street Location (proposed sign) _____

Property Number: _____ - _____ - _____ - _____

Legal Description: _____

Owner of location: _____

Owner of sign: _____

Dimensions of sign _____ **(Maximum Size 80 Square Feet).**

Zoning: _____

Height: _____ **(No sign may be more than 15 feet high)**

Will sign be illuminated: _____ **(If so an Electrical permit is required)**

No Flashing or Intermittent Lights are allowed, nor shall the lights be permitted to Rotate or Oscillate or Shine on adjoining properties or roads.

Set back from Road right of way: _____ **Must be at least 15 feet.**

Sides: _____ **Must be at least 15 feet from side lot lines.**

Diagram of sign: (Attach a sheet with a drawing to this form if needed.)

Site plan: (if not enough space attach drawing).

Date: ____ / ____ / ____ **Applicants Signature:** _____

**ARTICLE XXII
SIGN REGULATIONS**

Section 22.01 Location.

No sign or outdoor advertising structure shall be erected at any location where by reason of its position, size, shape or color, it may interfere with or obstruct the view of, or be confused with any authorized traffic sign, signal, or device so as to interfere with, mislead, or confuse traffic, or the public.

Section 22.02 Permitted Signs.

In any zone, signs for advertising on-site sale of products derived from the land or premises upon which the sign is located, or sale of the premises shall be allowed without permit provided the sign meets the following criteria:

1. Its size shall not exceed nine (9) square feet.
2. It shall be no closer to the street right-of-way than fifteen (15) feet.
3. It does not interfere with public safety.
4. It must be at least fifteen (15') feet from side lot lines.
5. No sign shall be more than ten (10') feet high.

Section 22.03 Attached Signs.

In Commercial or Industrial Zone areas, signs that are flush with and permanently attached to the commercial structure shall be permitted without permit. However, all other requirements of this Article will apply whether or not a permit is required.

Section 22.04 Prohibited Signs.

Any other signs, advertising structures, billboards (non-accessory signs), etc., other than those permitted above are prohibited except by permit from the Planning Commission. Should a sign have received approval and the nature of the business or the owner of the business have changed, a new permit is necessary.

Section 22.05 Permit Application.

1. Application for a sign permit from the Planning Commission shall be made in writing to the Zoning Administrator and deposited at the Township Hall.
2. Permit fees, as established by the Township Board, must accompany the application.
3. The Zoning Administrator in conjunction with the Planning Commission may either issue or deny a permit. If the permit is not issued or denied within thirty (30) days after receipt of the application, the applicant may, on the thirty-first (31st) day after the application was deposited at the Township Hall, demand a permit and the Zoning Administrator shall then issue such permit.

4. Permits may be revoked if the sign has deteriorated or is dilapidated.

Section 22.06 Permit Criteria.

The criteria for issuance shall be:

1. The sign must be in a commercial or industrial zoned area.
2. Maximum sign size shall be eighty (80) square feet.
3. Maximum sign height shall be fifteen (15) feet.
4. Sign setback shall be fifteen (15) feet from the edge of any road right-of-way and fifteen (15) feet from any side lot line.
5. No sign or part of a sign shall extend into any road right-of-way.
6. Signs and billboards may be illuminated; however, such illumination shall be concentrated upon the surface of the sign and the sign shall be so located and arranged as to avoid glare or reflection onto any portion of any adjacent highway, or the path of oncoming vehicles, or onto any adjacent premises.
7. In no event shall any sign or billboard have flashing or intermittent lights, nor shall the lights or sign be permitted to rotate or oscillate.
8. All signs and billboards and all appurtenances thereto shall be kept in good repair and in a proper state of preservation with all display surfaces neatly painted or posted at all times.
9. No sign shall be placed in such a manner as to obstruct the view of another sign or business.
10. Except for garage sales, no sign shall advocate anything other than facilities, products, or services located at the site of the sign.

Section 22.07 Obsolete Signs.

It is unlawful to maintain for more than thirty (30) days any sign which has become obsolete because of discontinuance or removal of a business, service, or activity which it advertises, or for any other reason. The fact that an obsolete sign is nonconforming shall not be construed as modifying any of the requirements of this Section.

Section 22.08 Special Event Signs.

Signs with an approval permit denoting special events of interest of a public or quasi-public nature (i.e., a horse show) shall not exceed eighty (80) square feet in area. Such signs shall be removed within ten (10) days after the event.

Section 22.09 Private Sales Signs.

Garage, yard, basement or other similar private sales shall be governed by other provisions of this Ordinance.

Section 22.10 Site Plan Signs.

In the case of a plat or other similar development, or a commercial or industrial site plan approval or other special use request, a sign, if any, shall be considered as part of the application process and its location, size and setbacks should be included on the application and site plan.

Section 22.11 Real Estate Signs.

Real estate "for sale" signs shall be removed within five (5) days after the close of sale or issuance of a building occupancy permit.