

AMENDMENT PROCEDURES

Rezoning Request Requirements.

Request for individual parcel rezoning may only be made by a party having a possible interest in the specific land involved.

Request must be made by submitting an application in writing which is to include:

- The name(s) of the owner and occupant of the land
  - The street number and street name of the land
  - The location in respect to public roads serving the land
  - The description of the land, prepared by a registered engineer or surveyor, or if the land is part of a parcel, the lot, block and subdivision designation
  - A certified identification plat prepared by a registered surveyor or copy of the plat recorded with Van Buren County with the land in question identified with a distinctly different marking
  - The total area of land stated in square feet (if less than one acre), or in acres (if more than one acre in size)
  - The present zoning classification
  - The proposed zoning classification
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A. Such regulations, restrictions, and boundaries established by the Ordinance may from time to time be amended, supplemented or repealed by the Township of Antwerp as provided by the applicable State statute. Request for individual parcel rezoning may only be made by a party having a possible interest in the specific land requested to be rezoned. Other amendments may be requested by anyone or any entity. All request shall be made by submitting an application in writing including the reasons, uses and site plans for the proposed amendment or rezoning to the Township Zoning Administrator. The application for amendment or rezoning shall be accompanied by check, cash or money order. The fees mentioned herein shall be determined from time to time by the Antwerp Township Board.

B. The Township Zoning Administrator shall within ten (10) days of acceptance for filing of an amendment to the Zoning Ordinance transmit a copy of the application to the Planning Commission. The Planning Commission shall hold public hearings according to law and after the public hearings submit a written recommendation on the requested amendment to the Township Board.

C. In case of a text amendment, the applicant shall submit in writing the proposed text to be added and/or the existing text to be amended.

D. In case of a map amendment, the applicant must be the owner of the property in question or have a provable interest in the property, and shall submit a written statement specifying the following.

1. The name and address of the owner and occupant of the land with respect to nearby public roads serving the land which is proposed to be reclassified.

2. The street number, if any or if none, the location with respect to nearby public roads serving the land which is proposed to be reclassified.

3. A description by metes and bounds, courses and distances of land prepared by a registered engineer or land surveyor, or if the boundaries conform to land boundaries within a subdivision for which a plat is recorded in the Land Record of Van Buren County, then a lot, block and subdivision designation with appropriate plat reference.

4. An identification plat prepared by a registered land surveyor and certified thereon by him to be correct and in conformity with this section, showing the land proposed to be reclassified, or if the boundaries conform to lot boundaries with a subdivision for which a plat is recorded among the land records for Van Buren County, then a copy of such plat, the land proposed to be reclassified appearing in markings or a color distinctive from that of other land shown on the plat

5. The area of the land proposed to be reclassified, stated in square feet if less than one (1) acre and in acres if one (1) acre or more.

6. The present classification and the classification proposed for such land.

E. The Township Board, with the recommendation of the Planning Commission shall be the final arbiter of any zoning change or amendment.

F. Upon any application for change of zoning the Township Clerk shall mail by ordinary mail a notice of the rezoning request to all abutting property owners and all owners within 300 feet of the proposed change at the address on the township tax rolls.

G. This section shall in no way limit the statutory rights of the Township as provided by state law.